

VRPAC Minutes

The meeting was called to order at 7:05 p.m.
Wednesday February 12th, 2014

In attendance:

Mo Jessa	President
Jackie Raby	Treasurer & Acting Secretary
Amanda Campbell	Parent
Meg Porter	Parent
Patti Pettepiece	Parent
Jason Caron	Parent
Ron Stonehouse	Parent
Janet Kozak	Parent
Sarah Howard	Parent
Lori Hoffman	Parent
Janis Hoffmann	Grandparent
Rob Parker	Principal
Laurie Hamm	Vice Principal
Diane McNally	Trustee
Kim Strom	Principal, Shoreline Middle School

Introduction to Shoreline Middle School, Principal Kim Strom

Introductions of all those in attendance

Minutes from previous meeting were approved

First – Sarah Howard
Second – Jason Caron

Correspondence

- No correspondence to discuss

Administration Report

- **January 2014**
 - Thank you to PAC – especially Sarah, Mo & Mary – for a successful silent auction / dance on February 7th
- **Parent Education Night**
 - 1st parent education night was very well received with 69 attendees
 - Teacher education the following day on same topic worked well
 - PAC support helped to sell the evening to families

- **Outdoor Education Classroom**
 - Unofficial plans developed by Terra Pickwick's husband were presented for discussion in December as a starting point for discussion
 - Faculty seem keen to have a structure that brings kids outside for learning opportunities
 - Many questions remain (location, size, materials, cost, timeframe, etc)
 - An increase in committee membership and diversity (staff, PAC executive, parents) is desired
 - Next steps: reconvene committee, finalize location of structure and plan, submit to facilities department for cost estimate

- **Technology**
 - Staff have all received iPads and iPad minis; all are bar coded, in protective cases, and there are strict guidelines for use/lockup
 - Importance of security and care conveyed to staff
 - No school WiFi means staff take them home to load apps
 - VRES is on leading edge of school technology with more than most schools

- **Parent WiFi Survey**
 - Diane McNally, Trustee, provided printed comments from VCPACs October 2013 WiFi survey
 - Rob to finalize survey and send out
 - Format will be an anonymous paper-based survey sent with return envelope to each parent and legal guardian regardless of number of children attending VRES
 - Responses will come back with children to classrooms or office
 - Responses will be tabulated by school Principal
 - Timing ideally before spring break
 - WiFi pro/con information will be provided in a variety of formats to ensure as many people as possible have the opportunity to be adequately informed: on the paper survey, posted on web site, and included in special purpose email to families

- **Gymnastics module offered over next three weeks**

- **Ready Set Learn event at 10:30 on February 13 and Chris Synesal will attend on behalf of the PAC**

- **Report cards home on March 3**

Treasures Report

- Balance Sheet and Income and Expense Statement was distributed and reviewed
 - Major Asset summary:
 - Bank \$11,931.88
 - Gaming \$9,542.33

Old Business

- **Update on Coupon Books**
 - Invoice discrepancy to be resolved
 - Company to review and issue new invoice before March
- **Parent Education Night**
 - Update provided in administration report (69 attendees)
 - Quantity and quality of refreshments was great
 - Need to organize babysitting differently next time
- **January 11th 50/50 Recap**
 - \$3039 in gross revenue; \$2,969.24 net
 - Next 50/50 to be held on March 14th
- **Last Bottle Drive Results / Feedback**
 - \$2,607.25 in gross revenue; \$2,355.50 net
 - No feedback provided (coordinator unable to attend meeting)
 - Lots of help but more drivers are needed for future drives
 - Classroom competition brought lots of bottles in early; Division 3 (Mr. Whitfield's class) won the classroom challenge for a pizza lunch
- **Fun Food Friday Results**
 - \$1,092.20 in gross revenue; \$479.01 net
 - Short on volunteers this time around (normally have 11-12 ... only 7 showed up) so food delivery was slow; some parent feedback highlighted this issue
 - Ideally we'd have a minimum of one volunteer per division
 - Rob provided sincere thanks to Jason and his volunteers for hard work
- **Valentine's Dance and Silent Auction**
 - Auction was super successful and a lot of hard work
 - Approximately \$4600 in gross revenue
 - All winners have been contacted with only a few outstanding transactions to be made
 - Dance was successful as well and a lot of fun
 - \$1,286.25 in gross revenue; \$693.60 net
 - There was a lot of pizza left at end (approx. 8 boxes) – need to mitigate this (order less?, start dance earlier/at dinner time?)
- **Update on iPad Purchases**
 - Provided in administration report
- **WiFi Survey Update**
 - **Provided in administration report**

New Business

- **Motion to spend \$700 to purchase 3 new bean bag chairs for the library and have 5 existing bean bag chairs re-stuffed.**
 - **1st Meg Porter**
 - **2nd Amanda Campbell**

No one opposed to the motion to spend \$700 on 3 new bean bag chairs and the re-stuffing of 5 bean bag chairs. Motion carried.

- **Fun Fair Date Set for June 6th. Thoughts on Moving it to June 13th.**
 - Discussion around best date for fun fair; June 6th is too early and June 26th is last day of school ... June 13th has higher probability of nice weather as it's further into June.
 - **Fun Fair date moved to June 13th.**
- **Second Parent Education Night**
 - MathMania through UVic – a whole family (parents and children) education night
 - Will be introduced at a staff meeting and staff will work on skills through ProD and other initiatives to support parents first
 - Will likely take place in fall 2014

AOB

- **2014 Silent Auction**
 - Silent auction will be held in October in conjunction with the Halloween dance which is better attended
 - Planning needs to start early (during the summer)
 - Question of tax receipts – we are a not-for-profit organization not a registered charity therefore we do not provide tax receipts for donations or purchases
- **Blasting Near School**
 - Property at corner of Rudyard and Stormont Streets will undergo blasting in the near future
 - Owner will communicate details to school administration when known
- **Library Book Donations**
 - Janet Kozak donated a book to the library
 - Sherri O'Sullivan, librarian, can provide details on book donation if anyone has questions about what is acceptable

Adjourned at 8:47 pm

Motion to adjourn made by – Mo Jessa

1st – Jackie Raby

2nd – Jason Caron