

View Royal Elementary PAC September 11 2019 PAC Meeting Minutes

Meeting called to order 6:36pm

Present:

Catherine Chernoff- President
Tarrie Simpson- Secretary
Amanda Campbell - VCPAC rep
Megan Speed - Treasurer
Megan Newhouse - Webmaster/ Communications
Renee Pick - Principal
Mandy Gorman - Health and Safety co-ordinator
Jennifer Booth - Parent at large
Christy Haymes -Teacher
Jackie Raby -Parent
Greg Samborsct - Parent
Kate Berniaz - CRD guest
Colby Heddon - CRD guest

7 executive members present, quorum is met

Kate Berniaz and Colby Heddon were present to talk to us about the Ready, Step, Roll program.

- There was an online survey in June asking how students got to school. Over 50% of our school population filled out this survey. This number was way higher than any other school in the program. For this we were awarded a free bike rack to be installed. They have also put money aside for more bike racks in the future for our school.
- There is a walkabout planned for October 22nd from 7:45am-9:45am with the first half being the walkabout the neighbourhood, and the second half being a brainstorm/ chat about ideas to make the area more pedestrian friendly.
- Walk and wheel to school week will be October 7-11, with the final day being a celebration with prizes and excitement for the kids.
- Mandy asks if a scooter rack could be provided. Kate says they have tried this before with other schools but there is really no racks made for scooters. They have had them custom made in the past with little success.
- We are likely looking at a spring installation for the all new racks.

Administration Report (Renee Pick):

- Graph showing us classroom makeup and number of students in each class as well as school wide.
- Agendas came home this week, with a special page devoted to dealing with conflict, problems, and complaints with staff and teachers.
- Halloween dance is booked for the same night as parent teacher interviews. Interviews should be finished by 5pm giving PAC and hour of time to set up and organize.
- Admin is asking for funding for the following items:
 - new radio/walkie talkies

- 4 new booster seats that have already been purchased, with hopes of 2 more
- PAC to compensate teachers with \$200 annually instead of \$100 we gave last year
- Staff is working on a **wish list** to hand over to the PAC for contemplation
- Before and after school supervision will now be 15 minutes only walking the blacktop. There will be no supervision at top or back playgrounds.

Updates and Old Business:

Motion to approve minutes of June 2019 meeting

1st - Amanda

2nd - Megan

All in favour

- Welcome back breakfast was a success.
 - Another speaker is needed for next year in order for speeches to be heard from all around the area.
 - Jennifer suggested that we get a sign for the back playground area informing parents that there is coffee and a welcome event happening at the front of the school.
- PAC code of conduct read and reviewed.

NEW Business:

Proposed change to Exec:

Megan Speed steps down as treasurer.

Catherine hands the floor over to Renee

Jackie Raby is nominated as incoming Treasurer.

Motion to pass

1st - Megan

2nd - Mandy

all in favour

Jackie accepts

Megan Speed is nominated as incoming Parent at Large

Motion to pass

1st - Jennifer

2nd - Amanda

all in favour

Megan accepts

Renee hands the floor back to Catherine

Treasurers Report:

Jackie went over all accounts and found a some errors in how things were accounted for. She moved and relocated misplaced funds from last year. Our budget is now revised as follows

As of June 30 2019:

General Account: \$19,749.69

Gaming account: \$162.66

Petty cash: \$97.61

As of July 31 2019 – PAC Fiscal Year End:

General Account: \$19,644.60

Gaming Account: \$162.67

Petty Cash: 97.61

Bank Shares: 5.04

Liabilities: 0.00

Commitments: 0.00

Total Liabilities and Funds Balance: \$19,909.92

As of August 31 2019:

General Account: \$19,776.27

Gaming Account: \$162.67

Petty Cash: \$97.61

Budget for 2019/2020 was reviewed and discussed. Voting for this budget will take place at next month's meeting.

Fundraising Report

- Spirit Wear should be coming out next week. Jackie is organizing this.
- Corn roast tomorrow. Supplies purchased and pizzas ordered. Teacher have offered to step in and help where needed.
- Hot lunches website is almost ready for next month. Cash payments for fun food, how do we want to deal with this?

- Welcome package for parents. Where are we with this? Trisha has been working on it.
- Letter to teachers giving info about how to ask us for funds, how much we can help. Megan N is working on this.
- Parent/classroom liaison-should we look into this, how will it work, what will it look like?
 - How did it work in the past?

Motion to adjourn 7:48

1st - Amanda

2nd - Megan

All in favour.

